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Team info BGDC #1 «Spa400 » 2017

Dear Driver and/or Team Manager,

Please find below some team information about the SPA400 racing event, held on the circuit of Spa-Francorchamps, from April 14th till April 16th, 2017.

Check our webpage www.spa400.be and find the most recent time table.

For all communication and/or questions in **general**, please use circuit@bgdc.be . Do not forget to mention your competition number and a short description of your request, for example 'SPA400 – car xx – floor space needed'.

For all communication and/or questions about **sporting** issues, please use sport@bgdc.be Do not forget to mention your competition number and a short description of your request, for example 'SPA400 – car xx – sporting issue'.

Duly motivated requests for derogation from the Sporting Regulations are to be sent to sport@bgdc.be mentioning 'SPA400 – car xx – derogation request (+ reason)'. Just for your info:some derogation requests can only be treated by the Stewards of the Meeting.

Requests for derogation from the Technical Regulations are to be sent asap to circuit@bgdc.be We will transfer your demand to the appropriate services.

You can always contact :

Patrick VAN BILLOEN (in French, Dutch and English)	+32 475/82.30.20
Bernard DELVENNE (French)	+32 472/60.01.75

Entry :

If we haven't received your entry yet, please go to www.spa400.be
(Click « Entry » and « I subscribe online » and fill out the form)

Compulsory advertising :

Except for BMW Clubsport Trophy and BMW M235i, all participants MUST affix the mandatory advertising stickers, i.e. :

- 1 x Upper windscreen band Yokohama/BGDC
- 3 x Competition number background panel (different color per division)
- 3 x « HobbyAlu » above the number panels
- 3 x « 100series.be » underneath the number panels

You can order delivery of the numbers, panels and mandatory advertising stickers by e-mailing circuit@bgdc.be mentioning your competition number and 'request stickers'.

Delivery by carrier against payment.

Collection by appointment in Drogenbos free of charge.

Belgian Gentlemen Driver's Club N° entreprise: 817.576.178 Email:circuit@bgdc.be
www.bgdc.be Adresse de correspondance / postadres : BGDC Asbl 1 Rue du Riquau B-1435 Mt St Guibert
☎0032 475 82 30 20 Fax : 0032 2 331 02 74 BNP Paribas Fortis: IBAN: BE24 0017 3518 8338
BIC: GEBABEBB

Team Manager :

Personal details of the team managers and/or his deputy in case the team manager is a driver, MUST be sent to sport@bgdc.be mentioning Competition Number – Team Manager – first name, name, cell phone, e-mail. Team managers and deputies MUST ATTEND the briefing.

Welcome Center :**DOLCE VILLA**

RUE DU POMMARD 231
4970 FRANCORCHAMPS

Thursday April, 13th	5pm - 9pm
Friday April, 14th	7am - 8pm
Saturday April, 15th	7am - 2pm

You will receive your car and pit lane passes, stored by competition number.

Per car :	SPA 400 :	15 Parking Team P14 - 2 Paddock Brown
	SPA 400 :	1 Parking P2 (below F1-garages)
	DMV Nes 500 :	10 Parking Team P14 - 5 Paddock Yellow

Pitbox & keys :

Participants in the JCL Driving Incentive on Friday April 14th can rent their definite box against payment of 190€ for the whole day. Participants not taking this opportunity will be guided to the red paddock.

"Spa400"-teams can enter the F1 boxes free of charge as from Friday 8pm.

"DMV-NES500"-teams are allowed in the Endurance boxes as from Thursday 3pm.

Please let us know how much space you need, via circuit@bgdc.be

Keys tot the boxes are to be fetched at the KEY COLLECTION DESK – down in the Paddock Office (24hrs), providing a **fixed pledge of 300€**.

We draw your attention to the fact that stains of any kind (oil, rubber, tyre prints,...) on the floor of the garage, will always be considered as damages.

Please consider the other teams to ensure good neighbourly relations in the pitbox.

An inventory describing existing damages will be provided for when you take possession. You have 30 minutes to announce additional damages at KEY COLLECTION - Paddock Office. After this time, all detected damages will be charged upon your departure. Attention : the parking zone behind the garage is part of the pit box. For example : if possible oil stains are discovered, they will be charged as damages.

The person collecting the key will be considered responsible in case of non-return. Damages are not covered by any insurance and will be under the responsibility of the Team taking that space.

No television available in the box, but there is a connection.

Staying in the boxes overnight is allowed.

Opening hours of the KEY COLLECTION - Paddock Office :

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Thursday April, 13th 2pm - 10pm
Friday April, 14th till Sunday 16th 7.30am - 10pm

Price list damages garages :

Available at the secretariat

Price paying practice :

in presales : 150€ on BGDC account (see footer) and please advice your car number
on-site : 200€ at the secretariat before beginning of the practice

Positioning in the paddock :

Please advice the amount of space you need. Send us an e-mail at circuit@bgdc.be
Attention : Car trailers are NOT allowed in the Brown Paddock area (behind the F1 boxes)
There is an OVERFLOW zone for trailers.

Time registration :

Transponders are for rent 10€.

Please prepare a license or ID card to exchange temporarily against the transponder.

Take-back of transponders at the secretariat room 115 – 1st floor - Pit-Building F1 :

Saturday April 15th from 6pm till 7pm
Sunday April 16th from 6.30pm till 7.30pm

Transponders not returned in due time will be invoiced : 450€

Live-timing available on www.spa400.be.

Teams already in possession of a transponder type AMB must send its number urgently to circuit@bgdc.be

Customised high visibility pitwall jackets to enter signalling zone :

These will be sold for **20€ per pair** and hand over with the transponder key after sporting checks during secretariat's opening hours.
Late entrants will receive jackets without numbers, BUT these will be exchanged against customised ones before the next race. Jackets are valid all year.

Fuel :

Fuel supply only at the TOTAL gas station on the circuit area. No transport of fuel allowed from outside the circuit area.

Paddock :

Please advice how much paddock space you require per e-mail : circuit@bgdc.be
NO CAR TRAILERS (attached or not) allowed behind the F1 garages. We have an OVERFLOW-zone for that purpose.

Access to the circuit as from Thursday April, 13th at 5pm by Blanchimont, untill the OVERFLOW zone.

Access to the Brown Paddock (behind the F1 boxes) SPA400

Thursday April, 13th 8pm - 10pm
Friday April, 14th 7am - 10pm

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Saturday April, 15th as from 7am
 Sunday April, 16th until 10pm

Access to the Yellow Paddock - DMV NES 500 as from Thursday, April 13th at 5pm until Sunday noon

Access to the Circuit :

ALL racecars (in lorries or on trailers) MUST enter by Blanchimont.
 Car trailers cannot come by Ster.

See map in annex

Scruteneering :

By appointment; first subscribed, first choice! More info via circuit@bgdc.be
 See map in annex

SPA 400 = Box 2 - Pit-Building F1	DMV NES 500 = Coca-Cola-tower – Yellow Paddock
Friday, April 14th	SPA 400 15.00 - 20.00
	DMV NES 500 15.00 - 20.00
Saturday, April 15th	April SPA 400 07.00 - 09.00
	DMV NES 500 07.00 - 08.00

Racing Gear Checks (Spa400 main race) :

Room 132 – 1st floor - Pit-Building F1 – during same hours as scruteneering.

Briefing :

Room 132 – 1st floor - Pit-Building F1	
Saturday, April 15th	DMV NES 500 09.00
	SPA 400 10.00

Sporting Checks :

Room 115 – 1st floor - Pit-Building F1	
Friday, April 14th	16.00 - 20.00
Saturday, April 15th	07.00 - 09.00

Motor silence :

Thursday April, 13th	as from 6pm
Friday April, 14th	till 9am and as from 6pm
Saturday April, 15th	till 9am and as from 6pm
Sunday April, 16th	till 9am and as from 6pm

Accreditations :

We are the organizers of the Meeting, so you can send us a direct request to circuit@bgdc.be mentioning SPA400 – press accreditation. All requests will be treated by Vincent Franssen, our press officer.

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As a reminder :

- Have you entered the car ?
- Have you got an appointment for scruteneering www.bgdc.be/TC ?
- If the car has not raced in Belgium before, did you prepare an identity file ?
- Have you submitted all drivers, their license number, degree, and nationality ?
- Do your drivers with a national license have an agreement of their ASN to drive in the SPA400?
- Have you chosen an « entrant » ?
- Did you bring your license and driver's gear? (as from Saturday)
- Did you pay the entry fee? If you payed late, please submit proof at the secretary's office.
- Did you think of stopping at Dolce Villa to pick-up your envelope ?
- Did you prepare 300€ security deposit for the pitbox key ?
- Do you have a protective floor cover, if you are not too sure about your assistance vehicle ?
- Checked into our secretariat on Friday or Saturday?
- Collected your pitbox key? Checked the inventory?
- Remember to take an extinguisher and protective clothing for refuelling.

HAVE GREAT FUN !!!
BGDC-staff